

These notes indicate the decisions taken at this meeting and the officers responsible for taking the agreed action. For background documentation please refer to the agenda and supporting papers available on the Council's web site (www.oxfordshire.gov.uk.)

If you have a query please contact Colm Ó Caomhánaigh, Tel 07393 001096; E-mail: colm.ocaomhanaigh@oxfordshire.gov.uk ()

AUDIT & GOVERNANCE COMMITTEE - WEDNESDAY, 7 MARCH 2018

RECOMMENDATIONS FROM THE AGENDA	DECISIONS	ACTION
<p>1. Apologies for Absence and Temporary Appointments</p>	<p>Apologies were submitted by Councillor D. McIlveen (Councillor Liz Brighthouse substituting).</p>	<p>DLG (A. Newman)</p>
<p>2. Declaration of Interests - see guidance note</p>	<p>None</p>	
<p>3. Minutes</p> <p>To approve the minutes of the meeting held on 10 January 2018 and to receive information arising from them.</p>	<p>The minutes for the meeting of 10 January 2018 were agreed and signed subject to the following correction:</p> <p>In the title of item 5/17 delete "PLAN" and replace with "UPDATE".</p>	<p>DLG (C. Ó Caomhánaigh)</p>
<p>4. Petitions and Public Address</p>	<p>Councillor John Sanders</p> <p>The Monitoring Officer agreed to prepare a report for the Audit Working Group on the procedures followed in dealing with derogations from the normal procurement procedures.</p>	<p>DLG (N. Graham)</p>
<p>5. External Auditors</p> <p>A representative from the external auditors, Ernst & Young, will attend to present the following items:</p> <ul style="list-style-type: none"> • OCC Audit Planning Report 2017/18 • Oxfordshire Pension Fund Audit Planning Report 2017/18 	<p>The reports were noted.</p>	<p>E&Y (P. King / R. Plucknett)</p>
<p>6. Review of Local Government Ethical Standards: Stakeholder Consultation</p>		

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<p>Report by the Director of Law and Governance</p> <p>The Committee on Standards in Public Life is undertaking a review of Local Government Ethical Standards and is consulting with stakeholders.</p> <p>The Consultation opened on 29 January 2018 and closes on 18 May 2018. The Consultation asks a number of questions in relation to Ethical Governance and anyone with an interest is asked to make a submission.</p> <p>Members of the Audit & Governance Committee may wish to respond. This report is simply to bring the Consultation to the attention of Members and to coordinate any responses.</p> <p>The Committee is RECOMMENDED to consider the Consultation from the Committee on Standards in Public Life (Annex 1) and to:</p> <ul style="list-style-type: none"> a) determine whether, and if so how, to respond as a Committee; b) determine whether, additionally, to encourage members and co-opted members to respond individually; and c) if appropriate, ask the Monitoring Officer to co-ordinate the submission of responses before the closing date of the consultation. 	<p>RESOLVED that:</p> <ul style="list-style-type: none"> a) Councillors Ian Corkin, Helen Evans and Roz Smith will meet to discuss a response to the consultation; and b) The Monitoring Officer will coordinate the submission of responses before the closing date of the consultation. 	<p>DLG (N. Graham)</p>
<p>7. Scale of Election Fees and Expenditure 2018/19</p> <p>Report by the Director of Law and Governance</p> <p>Each year the Council needs to set a scale of election fees and expenditure for the holding of elections of county councillors.</p>		

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<p>This Committee is responsible for approving the 'scale of fees'. The Committee last did this in December 2016, approving a scale of fees to apply throughout the year 2017/18 and in particular for the May 2017 County Elections.</p> <p>A scale of fees for the financial year 2018/19 now needs to be agreed. As in previous years, the review has been undertaken in consultation with the City and District Councils in Oxfordshire who assist the Council in the running of County Council elections. This year the scale of fees has been reviewed in the light of the experience of the County Election.</p> <p>The proposed scale of fees is included as an Annex to this report. Committee is requested to approve the proposed Scale of Fees to apply from the start of the financial year 2018/19.</p> <p>The Committee is RECOMMENDED to approve the Scale of Expenditure for the financial year 2018/19, as shown in Annex A to this report, for the election of County Councillors and any other local referendums.</p>	<p>Recommendation agreed.</p>	<p>DLG (G. Watson)</p>
<p>8. Audit Working Group Report</p> <p>This report presents the matters considered by the Audit Working Group Meeting of 7 February 2018.</p> <p>The Committee is RECOMMENDED to note the report.</p>	<p>Recommendation agreed.</p>	<p>DF (S. Cox)</p>
<p>9. Work Programme</p> <p>To review the Committee's Work Programme.</p>	<p>The Committee agreed the following additions:</p> <p>25 April 2018 Draft narrative statement and Accounting Policies for inclusion in the Statement of Accounts</p>	<p>DLG (C. Ó Caomhánai gh)</p>

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<i>RECOMMENDATIONS FROM THE AGENDA</i>	<i>DECISIONS</i>	<i>ACTION</i>
	25 July 2018 Fit For the Future Transformation Programme Update	
<p>10. "Fit for the Future" Transformation Programme Update</p> <p>3.30pm</p> <p>Report by the Assistant Chief Executive.</p> <p>The next stage of the county council's Fit for the Future transformation programme is now underway. The programme will ensure that in the future the council will be sustainable, resilient and can achieve better outcomes for our residents as well as addressing our financial challenges.</p> <p>The work that was carried out last summer and developed over the autumn showed how staff, right across the council, were collectively spending their time. It demonstrated that relatively low proportions of effort were focused on front line service delivery and that our support processes and systems need improving.</p> <p>In response we have now started an intensive programme of work to address these issues and design in detail how we will work in the future. With the help of PwC, we are focusing on investment in new ways of working and better use of digital technology to reduce costs further and improve customer service.</p> <p>This will ensure we both meet residents' needs and can work more effectively and efficiently internally with the intention of achieving savings of between £33m-£58m per year, enabling political choices to be made about investment in services.</p> <p>The Committee is RECOMMENDED to:</p> <p>a) note the content of this report;</p> <p>b) comment on any issues that are</p>	<p>RESOLVED to</p> <p>a) note the content of the report; and</p>	<p>ACE (M. Scott)</p>

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<p>pertinent to the remit of the Committee for example on governance, risk and delivery of benefits;</p> <p>c) provide a steer on how frequently they would like to be updated on this work and whether they would wish to be further involved in shaping the approach taken to governance in the design of the new operating model.</p>	<p>b) request a further update at the Committee meeting on 25 July 2018.</p>	